

HOA Special Meeting
March 27, 2022

The following Board Members were present:

Cindy Augustine – President
Barb Merkle – Vice President/Treasurer
Karen Hansaker – Secretary
Scott Miller
Diana Beck

After our annual meeting the board decided to hold a special meeting to elect board members for 2022.

Cindy Augustine, President brought the meeting to order at 1:30 p.m.

We welcomed newly elected Diana Beck to the Twin Gates Townhome board of directors.

Cindy stated our mission is for us to make intelligent decisions for the common good of our 66 homeowners.

We discussed the election results from Survey Monkey. The 4 previous board members would remain, and Diana Beck was newly elected. The cost of using Survey Monkey was \$104.00.

We discussed the concrete work that needs to be done, and Scott is working with a couple of concrete companies to get 2 more quotes.

We discussed our drainage problems and Scott offered to walk around with Ankeny Landscape.

Cindy was going to call Nick regarding finishing up the cleanup from last fall and removing some of the brush that was not disposed of properly.

Cindy was going to call the City and maybe attend some of the City Council meetings to talk about the erosion issues due to the Saylor Creek behind our homes.

We had met with JoAnne and discussed her drainage issues and low spots. Those units were built in 2004 and we thought maybe the grading was not done correctly.

We discussed board member responsibilities and decided it was best to make Barb Merkle a full time Treasurer; she's done a remarkable job fixing the spreadsheet to keep track of dues and taking the time to contact homeowners that are late. We will continue to split the treasurer's responsibilities. Cindy will pay the bills, Karen will create the monthly financial report, and Barb will pick up the mail, make deposits, and keep the spreadsheet current.

We voted to keep Karen Hansaker as board Secretary to keep meeting minutes and to continue to help with the financial reports.

Scott Miller would like to remain at large and help wherever it's needed.

The Board decided to vote Diana Beck as President and Cindy Augustine as Vice President. They both will work together in fulfilling the responsibilities of President and Vice President. One of the duties would be to file the taxes and coordinate the annual audit.

We also discussed the real estate packages. We need to update them and make sure the realtors know that we cannot have any more rentals at this time.

The meeting was adjourned at 3:09 p.m.